

***Application for a Teaching Position***

1. Name \_\_\_\_\_  
(Dr., Mr., Mrs., Ms., Miss)

2. Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Social Security # \_\_\_\_\_

4. Alternate address, if different from above  
(with inclusive dates, if applicable)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Telephone  
  
Area Code \_\_\_\_\_ Home Number \_\_\_\_\_  
  
Best time(s) to call \_\_\_\_\_  
  
May we call you at work? Yes \_\_\_\_\_ No \_\_\_\_\_  
  
Area Code \_\_\_\_\_ Number \_\_\_\_\_  
  
Best times(s) to call \_\_\_\_\_

A. I am applying to teach:  
(Subject or subject area)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. I am applying for: (Please check)

Full-time \_\_\_\_\_

Part-time \_\_\_\_\_

Day \_\_\_\_\_ Evening \_\_\_\_\_

C. I first learned of this position through:  
(If newspaper, please specify name of paper)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Employment History

a) Present academic position: school or college

Title or rank \_\_\_\_\_ Date From \_\_\_\_\_ To \_\_\_\_\_

Duties or subjects taught \_\_\_\_\_

Reason for desiring to leave \_\_\_\_\_

Annual salary at present \_\_\_\_\_ If not annual, give salary and explain \_\_\_\_\_

\_\_\_\_\_

b) Previous academic positions held and dates: (Please list chronologically from the most recent. Include title, employer, address, date, from/to. If part-time, list hours)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c) Non-academic positions held:

Employer

Address

Position

Date (From/To)

Current \_\_\_\_\_

Previous \_\_\_\_\_

Previous \_\_\_\_\_

7. Educational Background

a) College

Location

Major

Degree or hrs.

Completed

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b) Research, thesis or dissertation titles:

\_\_\_\_\_

\_\_\_\_\_

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c) Graduate credit hours beyond highest degree \_\_\_\_\_

8. List of community college-level courses in your subject area(s) which you are adequately prepared to teach because of graduate study and/or teaching experience:

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9. References: (Please give names of three persons who are familiar with your probable success as a college teacher. List recent academic or other employment references only)

a)	Name/Official Position	Institution	Address	Zip Code
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- b) If you have reference statements on file in a college or university placement bureau, please give:

Name of Institution	Address	Zip Code
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10. Please include information that would support his application, such as membership in professional organizations, research, publications, research, publications, independent study:

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11. Please comment on your philosophy of teaching, your estimation of your teaching ability and why you feel your educational preparation and experience are appropriate to community college teaching:

***I affirm that the statements on this application (including attachments) are true. Falsifications are reason for dismissal.***

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Date

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Signature

**Please read carefully before signing.**

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for SUNY Ulster to hire me. If I am hired, I understand that either SUNY Ulster or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of SUNY Ulster has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to SUNY Ulster true and complete information on this application. No requested information has been concealed. I authorize SUNY Ulster to contact references and prior employers for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.**

SUNY Ulster is an equal opportunity employer. SUNY Ulster does not discriminate in employment on account of race, color, religion, age, national origin, citizenship status, sex, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

Please return this application and all support materials to:

**Human Resources  
Ulster County Community College  
Stone Ridge, NY 12484**