

Renewing Library Books Online

Step One: Click on "My Account" in the Catalyst toolbar.

The screenshot shows the top navigation bar of the SUNY Ulster library website. The header includes the college name and 'Macdonald DeWitt Library'. The toolbar contains links for Journals/Magazines, Main Catalog, Feedback, My Account (highlighted with a green box and a red arrow), and SUNY Union Catalog. Below the toolbar is a search interface with a 'Basic Search' section. It includes a 'Change Collection' dropdown set to 'Active: Ulster', a search type dropdown set to 'Words Anywhere', and a search term input field. There are also 'Go' and 'Clear' buttons.

Step Two: Enter your standard SUNY Ulster user id and password.

Please identify yourself:

Sign in to check your loans, place a hold, or renew online.

Enter your network/portal username and password below. Then click Log On to continue.

Verification:

Verification:

Step Three: Look for the "Loans and Renewals" category and click on the underlined number of items.

ULS50 - Borrowing Info. - Mack, Kari

There are 0 Messages for you.

Borrowing Activities (click to view more info, renew, delete, etc.)

Loans and Renewals	<u>1</u>
Hold Requests	<u>0</u>
Cash Transactions	<u>0.00</u>

Step Four: Click on "Renew All" from the menu bar. Or, put check marks in the boxes before the authors name and choose "Renew Selected" from the menu bar.

The screenshot shows the 'Renew All' button in the navigation bar, highlighted with a green box and a red arrow. Below it is the section 'ULS50 - Items on Loan for: Mack, Kari'. A note says 'For details about a loan, click on the underlined number.' Below this is a table of items on loan. The first item is highlighted with a green box and a red arrow.

No.	Author	Description	Year	Due date	Fine	Library	Call #	Due hour (For Reserves)
<u>1</u>	<input checked="" type="checkbox"/> Hood, Ann,	1956- author. The obituary writer / Ann Hood.	2013	05/07/13		Ulster CC Library MCNAUGHTON HOOD		08:00 AM